**Bonafide Certificate Format**

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| [Your Name]  [Designation]  [Company Name]  [Address]  [City, State, ZIP Code]  [Date]  **To Whom It May Concern:**  This is to certify that [Employee Name] has been a bonafide employee of [Company Name] since [date]. [He/She] holds the position of [designation] within the company.  During [Employee Name]'s tenure, [he/she] has consistently demonstrated commendable qualities, such as [mention few qualities of the employee]. [His/Her] [additional qualities] have greatly contributed to the success and growth of our organization.  This certificate is being issued to acknowledge [Employee Name]'s employment status and provide verification as required for [mention the reason].  Should you require any further information or clarification, please feel free to contact us at the address mentioned above.  **Sincerely,**  **[Your Name]**  **[Designation]**  **[Company Name]** |

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| From:  Rajesh Kumar  Human Resources Manager  ABC Corporation  123 Main Street  New Delhi, India  Date: July 13th, 2023  **To Whom It May Concern:**  This letter is to certify that Ms. Priya Sharma, residing at 456 Green Avenue, New Delhi, India, has been employed by Orbit Corporation since January 2019. Over the past four years, Ms. Sharma has played a crucial role in our organization, serving as a Senior Software Engineer.  Throughout her tenure, Ms. Sharma has consistently demonstrated exceptional dedication and loyalty to our company. Her remarkable technical skills and problem-solving abilities have significantly contributed to the successful execution of various projects undertaken by our organization.  This certificate is being issued to provide verification of Ms. Sharma's employment for the purpose of [state the specific reason, such as visa application or loan approval], as required by the relevant authorities.  Please feel free to contact us at the address provided above if you require any additional information or further assistance regarding Ms. Priya Sharma's employment.  **Sincerely,**  **Rajesh Kumar**  **Human Resources Manager**  **Orbit Corporation** |